

Germany – Assessment centre services for recruitment – Online Testing and Proctoring

OJ S 111/2024 10/06/2024

Contract or concession notice – standard regime**Services**

1. Buyer**1.1. Buyer**

Official name: European Central Bank

Legal type of the buyer: EU institution, body or agency

Activity of the contracting authority: Economic affairs

2. Procedure**2.1. Procedure**

Title: Online Testing and Proctoring

Description: The ECB is looking for a supplier who will deliver an online platform for test delivery and remote live and automated proctoring services. This platform will be used in the context of ECB recruitment procedures, in particular for pre-screening exercises or the written exercises.

Procedure identifier: 2eecdd63-ac4a-4e54-aa54-b1e39b13a5a4

Internal identifier: PRO-007845

Type of procedure:

Negotiated with prior publication of a call for competition / competitive with negotiation

The procedure is accelerated: no

Main features of the procedure: The tender procedure shall be open on equal terms to all natural or legal persons resident or located in the European Union and to all natural and legal persons resident or located in a country which has ratified the World Trade Organisation Agreement on Government Procurement or has concluded with the European Union a bilateral agreement on procurement under the conditions laid down in the said agreements. The tender procedure is conducted in accordance with Decision ECB/2016/2 laying down the rules on procurement (as amended), available at <https://www.ecb.europa.eu/ecb/legal/1001/procurement/html/index.en.html> And in EUR-Lex: <https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:02016D0002-20200501>. The detailed features and terms and conditions of the procedure can be found in the procurement documents.

2.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79635000 Assessment centre services for recruitment

2.1.2. Place of performance

Postal address: European Central Bank Sonnemannstrasse 22

Town: Frankfurt am Main

Postcode: 60314

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

2.1.3. Value

Estimated value excluding VAT: 240 000,00 EUR

Maximum value of the framework agreement: 300 000,00 EUR

2.1.4. General information

Additional information: This tender procedure is conducted via the ECB's electronic tendering system (e-tendering) which can be accessed via the following internet address: <http://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html> If you have not used the ECB's electronic tendering system before, you need to register via the above link (click on 'Register').

Subsequently to the registration, you will receive an automated notification with your user credentials to log in (click on 'Login') and to access the tender documentation. Please note that: — A registration to the above system is only required once and you can reuse your user credentials in all future procedures of the ECB which are conducted via the above system. Therefore, please keep your user credentials for the future; — In case you should have participated in previous ECB tender procedure(s) in the past which were conducted via the ECB's prior online system, you nevertheless need to register once to the ECB's electronic tendering system under the above address; — Your mere registration does not constitute an application/tender. You must submit your application/tender via the ECB's electronic tendering system as further instructed in the application/tender documentation. The system reference number for the above procurement is: RFX-PT-2024-000033. To download the tender documents, log on to the ECB's electronic tendering system with your login and password. Expand the field 'Public Tenders – Upcoming Events'. Click on 'Click to request an invitation to this event' for the above procedure and close the new window which opens. Once the request is completed (this can take a few minutes), the status of the participation request will change to 'Invited' and the RFX documentation will be accessible via the RFX tab. Under the above link you also find user guides for detailed information on how to use the system and contact details for technical support. Should you require technical help when using the system, please contact the ECB's technical support team at sourcing.support@ecb.europa.eu by quoting the reference number and the problem experienced. Any other queries relating to this procurement procedure and the content of the procurement documentation shall be submitted as message via the ECB's e-tendering system (under the tab 'Discussion'). The ECB endeavours to answer all queries as quickly as possible but cannot guarantee a minimum time response. The ECB shall not be bound to reply to queries received less than seven calendar days before the time-limit for the submission of tenders.

Legal basis:

Other

<http://data.europa.eu/eli/dec/2016/245/2020-05-01> - Consolidated text: Decision (EU) 2016 /245 of the European Central Bank of 9 February 2016 laying down the rules on procurement (ECB/2016/2) (recast)

2.1.6. Grounds for exclusion:

Purely national exclusion grounds: Based on Art. 30 of the ECB Procurement rules (Decision ECB/2016/2, as amended)

5. Lot

5.1. Lot: LOT-0001

Title: Online Testing and Proctoring

Description: All job openings at the ECB are published via the ECB's online recruitment system (Applicant Tracking System). The ECB recruitment process has three main stages: application, shortlisting and interviews. After the closing date for submitting applications, a selection committee draw up a shortlist of candidates. Shortlisted candidates are invited to

participate in the next stage of the recruitment process, typically an interview and written exercise or, on occasion, an additional pre-screening exercise. Some of these exercises, for example the pre-screening exercises or the written exercise, may be proctored to maintain the integrity of the application process. The ECB receives a high number of applications, which results in the need for additional assessment tools and proctoring services to support the recruitment process and the selection committee, especially in high-volume campaigns. We therefore require an online platform for test delivery and remote live and automated proctoring services.

Internal identifier: PRO-007845

5.1.1. Purpose

Main nature of the contract: Services

Main classification (cpv): 79635000 Assessment centre services for recruitment

Additional classification (cpv): 79600000 Recruitment services

Options:

Description of the options: The contract is subject to renewal. The ECB may extend the contract by up to 12 months.

5.1.3. Estimated duration

Duration: 36 Months

5.1.5. Value

Maximum value of the framework agreement: 300 000,00 EUR

5.1.6. General information

Reserved participation: Participation is not reserved.

Procurement Project not financed with EU Funds.

5.1.9. Selection criteria

Criterion:

Type: Other

Name: Professional, Financial, and Technical Capacity criteria

Description: As specified in the procurement documentation

Use of this criterion: Used

The criteria will be used to select the candidates to be invited for the second stage of the procedure

Information about the second stage of a two-stage procedure:

Minimum number of candidates to be invited for the second stage of the procedure: 5

The procedure will take place in successive stages. At each stage, some participants may be eliminated

The buyer reserves the right to award the contract on the basis of the initial tenders without any further negotiations

5.1.10. Award criteria

Criterion:

Type: Quality

Description: Quality of the technical offer

Weight (percentage, exact): 60

Criterion:

Type: Price

Description: Financial offer
Weight (percentage, exact): 40

5.1.11. Procurement documents

Access to certain procurement documents is restricted
Languages in which the procurement documents are officially available: English
Information about restricted documents is available at: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>
Ad hoc communication channel:
Name: ECB e-tendering platform
URL: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>

5.1.12. Terms of procurement

Terms of submission:
Electronic submission: Required
Address for submission: <https://www.ecb.europa.eu/ecb/jobsproc/sourcing/html/index.en.html>
Languages in which tenders or requests to participate may be submitted: English
Electronic catalogue: Not allowed
Deadline for receipt of requests to participate: 08/07/2024 12:00:00 (UTC+2)
Terms of contract:
Electronic invoicing: Required
Electronic ordering will be used: yes
Electronic payment will be used: yes
Information about review deadlines: Within 10 days of receipt of the notification in accordance with Article 34(1) or the first sentence of Article 34(3) of Decision ECB/2016/2 laying down the rules on public procurement. Further requirements are outlined in Article 39 of this Decision. A complaint to the European Ombudsman does not affect the deadline for lodging appeals.

5.1.15. Techniques

Framework agreement: Framework agreement, without reopening of competition
Maximum number of participants: 1
Information about the dynamic purchasing system: No dynamic purchase system

5.1.16. Further information, mediation and review

Mediation organisation: The European Ombudsman
Review organisation: European Central Bank
Organisation providing more information on the review procedures: European Central Bank

8. Organisations

8.1. ORG-0004

Official name: European Central Bank
Registration number: 0001
Postal address: Sonnemannstrasse 22
Town: Frankfurt am Main
Postcode: 60314
Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)
Country: Germany
Contact point: Central Procurement Office
Email: procurement@ecb.europa.eu

Telephone: +49 69 13440

Internet address: <http://www.ecb.europa.eu>

Buyer profile: <https://www.ecb.europa.eu/ecb/jobsproc/tenders/html/index.en.html>

Other contact points:

Official name: Procurement Review Body of the European Central Bank, c/o Legal Advice Team

Postal address: Sonnemannstrasse 22

Town: Frankfurt am Main

Postcode: 60314

Country subdivision (NUTS): Frankfurt am Main, Kreisfreie Stadt (DE712)

Country: Germany

Contact point: Legal Advice Team

Email: LegalServices@ecb.europa.eu

Telephone: +49 6913440

Fax: +49 6913446886

Internet address: <http://www.ecb.europa.eu>

Roles of this organisation:

Buyer

Review organisation

Organisation providing more information on the review procedures

8.1. ORG-0006

Official name: The European Ombudsman

Registration number: 0002

Postal address: 1 avenue du Président Robert Schuman, CS 30403

Town: Strasbourg

Postcode: 67001

Country subdivision (NUTS): Bas-Rhin (FRF11)

Country: France

Contact point: The European Ombudsman

Email: eo@ombudsman.europa.eu

Telephone: +33 3 88 17 23 13

Internet address: <https://www.ombudsman.europa.eu>

Roles of this organisation:

Mediation organisation

11. Notice information

11.1. Notice information

Notice identifier/version: da70c84d-db2a-4e6f-8e3b-fdeb601c9303 - 01

Form type: Competition

Notice type: Contract or concession notice – standard regime

Notice dispatch date: 07/06/2024 08:42:11 (UTC)

Languages in which this notice is officially available: English

11.2. Publication information

Notice publication number: 341419-2024

OJ S issue number: 111/2024

Publication date: 10/06/2024